



**CENTRE FOR CULTURAL RESOURCES AND TRAINING  
NEW DELHI**

**The following points may please be noted while deputing the teachers for the Workshop on “Integrating Craft Skills in School Education”**

1. **The deputed teachers should be upto 52 years of age. (It is essential to give proof of Date of Birth at the time of Registration.)**
2. **The Workshop is for in-service Govt./Govt. aided school teachers teaching classes I to X and subjects like Craft, Drawing, Painting, Arts, SUPW/WE.**
3. Headmaster/Headmistress and Principal of school and those teaching Yoga/Physical Education should not be deputed for participation in the Workshop.
4. Those teachers who have already attended Workshop on ‘Integrating Craft Skills in School Education’ organized by the CCRT as per your record should not be deputed again for the same Workshop.
5. No Contractual or Temporary Teachers like Shiksha-Karmi, Shiksha-Bandhu, Shiksha-Mitra, Education Friend, Teacher Facilitator, Sanvidha Shikshak, etc. should be deputed.
6. As the Resource Persons/experts will be giving lectures in bilingual i.e. English & Hindi format for the benefit of the teachers participating from all parts of the country. Therefore, an understanding and working knowledge of English is required.
7. As the working hours will be long and the workshop will be held in a camp atmosphere, teachers should be in good health.
8. The deputed teachers may be asked not to bring any escort/family member with them under any circumstance.
9. Only one teacher should be deputed for participation from one school at a time for the Workshop.
10. Your deputation order will be treated as a final order and the CCRT will not issue any selection letter to individuals. However, any relevant query by the deputed teachers will be answered by the CCRT.
11. For correspondence with the CCRT our letter reference number and date must be quoted.

For registration on the first day of the Workshop and for payment of TA on the last day of the Workshop, the deputed teachers must bring the following certificates on separate sheets of paper: -

- (i) Date of Birth Certificate
- (ii) Relieving Certificate from the School
- (iii) Cancelled Cheque/Copy of Front Page of Passbook
- (iv) Basic Pay Certificate
- (v) Two passport size photographs
- (vi) Tickets/Ticket Nos. (Original of the onward journey performed and photocopy of the return journey). To and fro tickets of the entitled class and by shortest route should be purchased for the journey.

As this will be a good opportunity for deputed teachers from different States/UTs to stay together, interact with each other and share a common platform, the deputed teachers may be asked to bring the text books of the subjects which they teach along with the books prescribed in social sciences in their State/UT.

The participating teachers will also be given an opportunity to present their regional cultural programme, hence the deputed teachers may also be requested to bring costumes, repertoire of folk songs, dances and other important items of cultural value which they would like to share with their colleagues from other States/UT’s during the Workshop.

Since it is difficult to get the confirmed return reservation in a short time, we would like to suggest that the deputed teachers make their “return reservation” from their headquarters beforehand.