



सांस्कृतिक स्रोत एवं प्रशिक्षण केन्द्र

Centre for Cultural Resources and Training

(Under the aegis of Ministry of Culture, Govt. of India)

Plot No. 15A, Sector – 7, Dwarka, New Delhi - 110075

GUIDELINES TO THE CANDIDATES FOR TIER-I & II EXAMINATIONS

1. Appearing in this examination does not confer on you a right to claim appointment. This is a competitive examination.
2. The Examination will be based on objective type questions as per the syllabus.
3. Candidates are advised to read the instructions given in the first page of QPCA (Question Paper Cum Answer sheet)/OMR carefully before attempting the same. Duration of the Examination shall be 150 minutes.
4. Candidates are required to produce the Admit Card and the proof of Identity (Passport, Driving License, Photo Credit card, Photo ID card issued by present employer/ institute etc.) to the Exam Superintendent/ Invigilator/ Observer on demand.
5. Candidates are required to report at Examination Venue 01 Hour before time slot given in their admit card.
6. Candidates shall not be permitted to enter the examination hall after 15 Minutes of commencement of Examination.
7. Candidates are not allowed to bring any calculating device such as slide rule, log tables or electronic gadgets/ manual calculator.
8. Candidates must use Black ball point/ gel pen only to answer in QPCA /OMR. Use of ink other than Black may lead to rejection of your answer sheet due to non-compliance.
9. **Two photographs should be furnished to the invigilator one should be pasted in the Admit Card and another should be given to the Invigilator. Candidates must append their signature at appropriate place in the attendance sheet during the examination.**
10. No Cellular Phone/ Mobile Phone/ Cordless Phone/ Communication device/ Smart Watch/ Scanner etc. are allowed in the Examination Hall. Candidates are advised not to bring these to the Hall to avoid any inconvenience to them as no arrangement will be made to keep them. Candidate found in possession of Cellular Phone/ Mobile Phone/ Cordless Phone/ Communication device/ Pager/ Scanner using or not using will be liable to be debarred.

11. Candidates must write their Roll Number on the QPCA (Question Paper Cum Answer sheet) /OMR.
12. Separate space will be provided in the QPCA / blank paper itself for rough work. **The candidate should NOT do any rough work or fold or put stray marks on the Question Paper / Answer sheet.**
13. The candidates are prohibited from talking to each other, copying from others or allowing others to copy from them, taking or giving any other kind of assistance or communicating with a person outside the exam hall. If candidates are found violating these rules and / or committing any other malpractice and/ or behaving in an undisciplined manner or causing nuisance or disturbance to other candidates, they will at once be expelled from the examination hall. Such candidates shall not be allowed to participate in future admission process. All the candidates are, therefore, warned to not to resort to any unfair practices in the exam hall.
14. **Candidates are not permitted to leave the examination hall before the examination is over.**
15. Handover QPCA / OMR duly tagged/stapled to invigilator on completion of the examination. The Candidates will retain no part of the QPCA / OMR, including rough sheet, answer sheet etc.
16. The candidates are also required to abide by the instructions given in the QPCA/OMR.
17. **Forenoon (FN) Session is 10:00 to 12:30 Hrs and Afternoon is 14:30 to 17:00 Hrs**
18. **If any query about the exam schedule and instructions, contact in e-mail : ddgenadmin.ccrtd@gov.in only.**

Note:

- i) **All the Original certificates are verified on the day of presentation, candidates are advised to bring all the original documents (like educational qualifications, experience, Community, NOC etc.) along with one set photocopy of the same documents duly attested by the Gazetted Officer.**
- ii) Differently abled candidates belonging to OH/VH category may request for additional helping hand (i.e. writer), if requires, in advance one week (7 days) before.
- iii) On submission of False Certificates will be summarily rejected and disqualified for selection process for the said post.

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Exam – in Charge
CCRT, New Delhi.