



Ministry of Culture  
Government of India

TEACHER'S COPY



सांस्कृतिक स्रोत एवं प्रशिक्षण केन्द्र  
(संस्कृति मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त संस्थान)

Centre for Cultural Resources and Training  
(Autonomous Organization under the Ministry of Culture, Govt. of India)

**Dr. Sandeep Sharma**  
Deputy Director  
Tel. No. 011-25309309(O)

CCRT/29015/04/2024-25  
January 30, 2025

Dear Sir/Madam,

As you are aware the Centre for Cultural Resources and Training (CCRT) organizes a variety of training programs throughout the year for in-service school teachers in the area of linking education with culture.

On successful completion of the training, the teachers are also provided educational material to make use of it in the classroom. After your successful participation in the Workshop on "Role of Puppetry in Education" the CCRT has also gifted a Puppetry Kit to your school.

**In order to get the feedback on use of Puppetry Kit from its teachers trained in the Workshop on "Role of Puppetry in Education", the CCRT is organizing a Refresher Course on "The Heritage of Creative Puppetry" from February 24-28, 2025 at CCRT Regional Centre, 58, Juri Par, Panjabari Road, Guwahati, Assam – 731037, Tel No.: 0361-2335317, 0361-2330152, Email: [ddevl.ccert@nic.in](mailto:ddevl.ccert@nic.in) or [rcgwt.ccert@nic.in](mailto:rcgwt.ccert@nic.in).**

**We welcome you to participate in the aforesaid Refresher Course at CCRT Regional Centre, Guwahati.**

The Objectives of the Refresher Course are: -

1. To obtain feedback on use of puppetry kit in schools.
1. To draw inferences from the experience of trained teachers.
2. To explore possibilities in the use of puppetry kit in classroom teaching.
3. To suggest follow-up activities to be undertaken in schools.
4. To motivate teachers to propagate cultural education in schools as well as in the community.

The Refresher Course is designed to achieve the above said objectives through discussions, talks/lectures, demonstrations. The major emphasis during the course is, on exploring the educational dimensions of puppetry in primary schools to make teaching learning process more effective and meaningful as well. The Refresher Course also provides an opportunity for participants to interact with each other and to discuss the problems in using the kit, find solutions and give the feedback to the CCRT.

The boarding and lodging arrangements have been made at the venue of the training.

Separate stay arrangements are made for the female teachers at the venue.

For boarding and lodging, TA please see Annex – 'I'

No escorts either relatives or family members of the teacher participant will be entertained at the place where boarding & lodging arrangements have been made by the CCRT, and no permission for their stay will be provided under any circumstances.

**Note: Please do not report in the training venue unless acceptance is sent by you to CCRT on or before February 15, 2025**



15ए, सेक्टर-7, द्वारका, नयी दिल्ली-110075 भारत दूरभाष: 011-25309300  
15A, Sector-7, Dwarka, New Delhi-110075 INDIA Phones : 011-25309300  
e-mail : [dir.ccert@nic.in](mailto:dir.ccert@nic.in) ; [director.ccert@nic.in](mailto:director.ccert@nic.in), website : [www.ccertindia.gov.in](http://www.ccertindia.gov.in)

इस कार्यालय में हिन्दी में प्राप्त पत्रों का स्वागत है।  
इस कार्यालय में हर दिन भारतीय राष्ट्रीय भाषाओं का दिन है।



एक कदम स्वच्छता की ओर

Please note: -

- In case you have already attended Refresher Course, organized by the CCRT or promoted as Principal/DEO/CEO/DIOS then treat this letter as cancelled/withdrawn and please do not attend the course, even if, you come to attend the course neither you will be registered in the course nor will be paid TA by the CCRT.
- Teacher in place of invited CCRT's trained teacher is not allowed to attend the course.

For participation in the course, please bring and be prepared for the following:


1. Identity Card
2. Pay Certificate from the School/Institution
3. Relieving Certificate from the School/Institution
4. Entitled Class onward and outward shortest route journey tickets

Please fill up the attached Acknowledgement Form and post/e-mail it immediately. As the confirmation of your participation will be on first come first serve basis only, the list of confirmed participants will be displayed on CCRT's website as soon as we received the acceptance /deputation of 80-100 teachers.

You may report for registration for the Course at **CCRT Regional Centre, 58, Juri Par, Panjabari Road, Guwahati, Assam – 731037, Tel No.: 0361-2335317, 0361-2330152, Email: [ddevl.ccert@nic.in](mailto:ddevl.ccert@nic.in) or [rcgwt.ccert@nic.in](mailto:rcgwt.ccert@nic.in). On February 24, 2025 at 09.00 AM.** Teachers reporting after this date will not be allowed to attend the Course and no TA will be paid by the CCRT. In case you are reaching Guwahati after the date of registration or you have been given orders pretty late forcing you to proceed – PLEASE DO NOT COME, even if the orders are from your seniors as both of us will be embarrassed for overruling the rules/norms after **February 24, 2025**.

Since there has always been a heavy rush for bookings, you are advised to book your return journey ticket in advance.

We are looking forward to receiving you and with regards,

Yours sincerely,  


(Dr. Sandeep Sharma)  
E-mail: [ddevl.ccert@nic.in](mailto:ddevl.ccert@nic.in)

**Copy to the Headmaster/Headmistress/Principal of the school concerned with the request to relieve the concerned teacher in time.**

**Please note:**

- That, the selection of the concerned teacher in this Refresher Course is being intimated to the concerned State Education Department, with the request to issue instructions to relieve the concerned teacher in time. To expedite the relieving, a copy of this letter is also being sent to the Nodal Officer of CCRT in your State/UTs. It is not possible for the CCRT to inform regarding the selection of the teacher to individual DEO/CEO/SI/BEO hence only State Education Department has been informed and this system has worked successfully for the last so many years.
- That, if the concerned teacher is transferred from your school kindly inform him/her regarding his/her selection in the above mentioned Refresher Course at his/her present school address or forward his/her address to us, so that we may intimate him/her about the same.
- That, the teacher reporting after commencement of the Course, i.e. **February 24, 2025** will not be allowed to join the Course and no TA will be paid.
- **That, successful participation in the training programme does not levy any financial burden on the school/institution.**
- That, the teacher is medically fit to attend this programme and not taking any medicine/treatment for serious ailment.

-Sd/-  
**(Dr. Sandeep Sharma)**