



Centre for Cultural Resources and Training

(Under the aegis of Ministry of Culture, Govt. of India)
15-A, Sector-07, Dwarka, New Delhi – 110075

Advt. No. : CCRT/11011/02/2024/03

Applications are invited from willing and eligible candidates for the following posts in the Centre for Cultural Resources and Training, New Delhi on **Deputation (including short term contract) basis** as per the Recruitment Rules of CCRT. The vacancy details are as under:

Sl. No.	Name of the post	No. of the post	Pay Level
1.	Director	01	Pay Level – 12 (Rs. 78,800-2,09,200) as per 7th CPC
2.	Dy. Director (Finance)	01	Pay Level – 11 (Rs. 67,700-2,08,700) as per 7th CPC

01. HOW TO APPLY :

Application from eligible candidates are invited with reference to the advertisement published in Newspapers on 22/06/2024 i.e. Employment News on 22-28th June, 2024 for the post of Director and Dy. Director (Finance) in CCRT.

The application form can be downloaded from the CCRT website and the duly filled in hard copy of the application along with the self attested copies of the relevant supporting documents and should be forwarded to “**Dy. Director (Admin), CCRT, 15-A, Sector-07, Dwarka, New Delhi – 110075**” on or before 28.08.2024 (18.00 pm IST). The envelope should be superscribed as “**Name of the post applied**”.

2. IMPORTANT INSTRUCTIONS :

1. Applications should reach at the above mentioned address, within a period of 60 days from the date of publication of advertisement in the Employment News i.e. 22/06/2024- 28/06/2024 and the last date of submission is **28/08/2024 (18:00 Hrs.)**.
2. Only the candidates who possess the minimum essential qualifications are advised to apply.
3. The application should be forwarded through their principal employer along with last 5 years APARs, Vigilance clearance certificate, Integrity Certificate and Cadre Controlling Authority Certificate in case of candidates applying on deputation basis.
4. The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for appointment by promotion.

5. The Period of deputation (including short term contract) including period of deputation (including short term contract) another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed four years.
6. For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to the 1st January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended), shall be deemed to the service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any up-gradation.
7. Mere possession of the minimum essential qualifications does not entitle the candidates to be called for the test/ interview. Also, appearance of the candidate in the written test/ interview (whichever applicable) does not guarantee the employment offer. CCRT reserves the right to restrict the number of candidates to be called for the interview to a reasonable number, on the basis of qualifications and/ or experience higher than the minimum requirements prescribed in the advertisement.
8. However, the candidate may sent the Advance copy of application to this organization directly to avoid the delay in scrutiny process and the same will be treated as provisional. The candidate should ensure that either the application should forward through his present employer or submission of NOC at the time of Interview otherwise the candidature will be summarily rejected.
9. The eligibility of the candidate (qualifications, experience, upper age limit and any other short-listing criteria) will be determined as on the last date of the submission of application.
10. Applications incomplete/not satisfying the minimum essential requirements/ without requisite information/ without proper enclosures/ filled with discrepancy/not forwarded through proper channel (if applicable)/ received after the last date will be rejected. No further correspondence will be entertained in this regard.
11. The CCRT reserves the right to cancel the advertisement and recruitment process of post at any stage without any prior notice/ reason and assigning any reason. The decision of the CCRT shall be final and binding in this regard.
12. Shortlisted candidates will be called for exam / interview and **No TA/DA shall be provided** to the candidates for attending the Test/Interview.
13. A candidate who is found to have knowingly furnished any particulars which are false or to have suppressed any information, will be disqualified, and if appointed will be liable for dismissal without assigning any reason thereof.

14. Candidates who have been awarded Degrees by recognized Foreign Universities should enclose the “Equivalence Certificate” issued by the Association of Indian Universities, New Delhi, without which their candidature will not be considered.
15. CCRT shall verify the antecedents or documents submitted by the candidates at any time (at the time of test/ interview/ appointment or during the tenure of the service). If any document submitted by the candidates are detected to be fake or if the candidate has a clandestine antecedents/ background and has suppressed the said information, then his/ her service from the CCRT shall be terminated without serving any notice.
- 16. *The candidates, who have already applied for the post of Director (on deputation basis) in response to this Office advertisement in the Employment News dated 23 – 29 December 2023, need not to apply again.***
17. Applications received through email and after due date or otherwise incomplete will not be considered and shall be rejected summarily.
18. Requests for the change of the date and venue of written test / Interview will not be entertained.
19. The applications received through email shall not be considered and no claim to this effect shall be entertained.
20. Canvassing in any form will lead to disqualification of the applicant.
21. Any addendum / corrigendum shall be uploaded on CCRT website only.

Dy. Director (Admin)
CCRT, New Delhi