

SCHEDULE FOR SUBMISSION OF SCHOLARSHIP PROGRESS REPORT

No. of Reports	Period covering the 6 monthly Progress Reports	Dates by which the 6 monthly Progress Report of your work should reach to the:- The Section Officer (S&F Section), Ministry of Culture, Room No.211, IInd Floor, D-Block, Puratatva Bhawan, GPO Complex, INA, New Delhi-1 10023
1 st Report		
2 nd Report		
3 rd Report		
4 th Report		

Instruction to selected Scholar

1. It may please be ensured that the Progress Report(s) reach the Ministry of Culture on the address mentioned above strictly as per the Schedule indicated above so that the amount of Scholarship can be released timely. Payment of Scholarship to the awardees will be made only after the 6-monthly Progress Report is received well in time and found satisfactory. If the Progress Report is not received by the due date as mentioned above, it will be presumed that the defaulting artiste has abandoned the training and his/her Scholarship may be cancelled without any notice.
2. It is mandatory to get your bank account linked with your Aadhar number. Further, you must also submit Proforma for filling your personal details for the purpose of **Direct Benefit Transfer (DBT)** information along with **BANK AUTHORIZATION LETTER [both proformas attached] within 15 days of receipt of this letter to the Ministry at the address provided in point no. 6 below by Speed/Registered post. You are required to fill up only those columns which are applicable and relevant to you in Digital Data Base Proforma. In rest of the columns 'NOT Applicable' may please be mentioned. Please don't leave any column blank.**
3. All the papers/photographs etc., contained in the Progress Report should be sent tightly tagged or stitched.
4. Front page of the Report should clearly indicate the field of the Scholarship, period of the Report, name, address and mobile no. of the awardees, and the relevant FILE NUMBER. ;
5. Without the prior approval of Ministry of Culture, you will not change the Guru/Institute whose consent you have already given to the concerned section of the Ministry of Culture
6. The Reports should be sent to SECTION OFFICER (S&F), S&F SECTION, MINISTRY OF CULTURE, ROOM NO. 211, 2nd FLOOR, D-BLOCK, PURATATVA BHAWAN, GPO COMPLEX, INA, NEW DELHI-110023 by Post/mail/by hand. For queries relating to progress report and Scholarship amount you may contact SO(S&F) at e-mail- 'dbscholar-culture@gov.in' and Tel: 011-24642157 (between 3-4 pm Monday to Friday).
