



SCHEDULE FOR SUBMISSION OF FELLOWSHIP PROGRESS REPORT

No. of Reports	Period covering the 6 monthly Progress Report	Dates by which the 6 monthly Progress Report should reach the CCRT
1 st Report		
2 nd Report		
3 rd Report		
4 th Report		
Bound copy of 2 years complete project		

Notes: (1) It may please be ensured that the Progress Report reaches the Centre for Cultural Resources and Training (CCRT), strictly as per the Schedule indicated above so that the request may be send to Ministry of Culture for release of Payment of Fellowship, Payment of Fellowship to the awardees will be made only after 6 monthly Progress Report is received well in time. **In case, the Progress Report is not received by the due date, it will be presumed that the defaulting fellow has abandoned the Research Project and his/her Fellowship instalment may be withheld by the Ministry of Culture / CCRT without any notice.**

(2) All the Papers/Photographs, etc. regarding the fellowship, contained in the Progress Report should be sent tightly stitched and bounded.

(3) Front page of the Report should clearly indicate the **field of the Fellowship, period of the report; name and address of the awardees and the relevant File No.**

(4) Declaration regarding conditions mentioned in para no. 6 of the Fellowship Award letter should be sent alongwith your acceptance letter.

(5) The Bank Authorization must be filled up correctly with the signature and seal from the bank and should be sent alongwith your acceptance letter.

(6) All periodical reports are to be computerized and spiral/hard bounded and no loose or stapled report is acceptable. The final report should be **Hard Bounded.**

(6) Acceptance letter and Reports should be sent by Registered Post. The reports should be sent to **The Director, Centre for Cultural Resources and Training (CCRT), 15-A, Sector-7, Dwarka, New Delhi-110075.** For further queries please feel free to contact at **Telephone No. 011-25309300/348 and Email: fellowship.ccrt@nic.in**