

**Harish Palsule**  
**Deputy Director**

CCRT/18011/20/2014  
January 13, 2017

**TENDER FOR PRINTING OF BOOK “LIVING TRADITIONS: TRIBAL AND FOLK PAINTINGS OF INDIA”**

Dear Sir,

Sealed quotations are invited from specialized panel of printers empanelled with Publication Division, (DPD) Ministry of Information and Broadcasting, Govt. of India and ‘A’ class printers empanelled with Directorate of Advertising and Visual Publicity (DAVP) for printing including colour correction & modification of images of paintings, processing, colour epson & machine proofing, binding and delivery at CCRTs office.

The ready to print CD with a sample of book professionally designed by an agency will be provided to you latest by February 23, 2017. If you are in a position to undertake the production of the job and supply the printed copies as per specifications given below within the stipulated time schedule i.e. March 21, 2017, please submit your quotation, in the attached quotation form by **January 31, 2017** only under a sealed *cover* so as to reach this office addressed to Director, CCRT by 31.01.2017 (**3.00 PM**). Tenders will be opened on the same day at 3.00 PM by the tender opening committee. The following words should be super-scribed on the *envelope*:

**TENDER FOR PRINTING OF BOOK “LIVING TRADITIONS: TRIBAL AND FOLK PAINTINGS OF INDIA”**

**Last Date: 31.01.2017 (3:00 PM)**

For further clarification please contact Shri Harish Palsule, Deputy Director, CCRT  
(Tel.- 011-25309300, Extn.- 334) email : [pub.ccr@nic.in](mailto:pub.ccr@nic.in)

Please note that quotations received after the due date and time will not be considered.

A copy of the sample of similar work may be seen in premises of CCRT in room no. 201 from 9.30 am to 5.00 pm on all working days.

The Tenderers for printing must submit a photocopy of (PAN) Permanent Account Number, (TAN) Tax deduction Account Number, Copy of Form 16 of last two years of their annual turnover and photocopy of certificate of empanelment with either DPD or DAVP as ‘A’ class printers for publishing prestigious publications.

The cost of Tender for printing is Rs. 500/-. If the tenderer downloads it from the website ([www.ccrindia.gov.in](http://www.ccrindia.gov.in)) he should attach a demand draft of Rs. 500/- in favour of Director, CCRT, New Delhi.

Yours sincerely,

(Harish Palsule)

**SPECIFICATION OF BOOK “LIVING TRADITIONS:  
TRIBAL AND FOLK PAINTINGS OF INDIA”.**

|                           |  |
|---------------------------|--|
| PROCESS OF PRODUCTION     | <b>Offset &amp; Foiling.</b>   |
| QUANTITY                  | <b>2000 Copies ( English)</b><br><b>2000 Copies ( Hindi)</b>   |
| SIZE OF THE BOOK          | <b>10.25” x 12”</b>  |
| NO. OF PAGES              | <b>Approx. 120 pages + 8 end pages</b>   |
| DESCRIPTION/SCOPE OF WORK | <p>A prestigious hardbound pictorial book comprising approx. 120 pages + 8 pages of printed End-Paper of text interspersed with colour painting images, and Hardbound cover case is to be produced from CD. Text pages / picture, end pages, paster of hardcase all in four colour with acqueous coating are to be printed in four colours on <b>160 GSM Rendezvous Fine Paper/130 GSM Rendezvous Fine Paper</b> with online special Aqueous Coating as fifth colour and matt finish as per sample. The outer Hard bound cover carries colour designs besides the text matters &amp; painting images, line design against colour ground etc. will also be printed in four process colours with acqueous coating.</p> <p>Some text matter/line design may require Gold / Silver foiling or embossing on cover (specifically on cover title and title given on spine). UV coating may also require as per design illustrations on cover etc.</p> |
| SYSTEM WORK & PROCESSING  | <p>Final CD for text pages and cover alongwith computer print-out will be supplied. Color correction/ improvement in photographs of cover and text pages supplied in CD will have to be done by the printer.</p> <p>Color Epson/ machine proofs of all photographs of text pages in jumble and machine proofing of hardcase paster will have to be submitted on specified paper with actual colors for approval.</p> <p>All the color corrected photographs will have to be incorporated/ replaced with the photographs provided in rough dummy and color digital proofs of cover and text pages in complete book form duly</p>  |

bound is to be submitted, for approval within 5-7 days after receipt of CD / input material.

In case of any changes / alteration in design, photographs and text matter etc. suggested in the dummy proofs will have to be carried out by the printer and revised proofs also to be submitted for final approval within stipulated time.

PAPER FOR INSIDE PAGES

**160 gsm Rendezvous SG White**  
**130 gsm Rendezvous SG White**

PRINTING

**Text and End pages, 4 process colours plus coating.**

### **SCOPE OF BINDING & FABRICATION**

HARD BOARD

**2.5MM Kappa Boards**

PASTER FOR HARDCASE

**Only 120gsm Geltex (hardcase making material)**

PRINTING

**4 process colours + coating + Foiling**

BINDING & FABRICATION

The book will be section-sewn with strong thread and 4 pages of printed End papers to be pasted on both sides of the book. The spine will be strengthened with imported binding crepe material and supporting cords of matching (Seraja) at top and bottom. A full hardbound cover case is to be fabricated from 2.5 MM **smooth finished Imported Kappa book binding board** at front, back and spine, covered and pasted with a printed cover which should be bigger enough to turn about 1/2" and pasted from inside also. Fabrication of book should be done on Joint Forming machine for proper grooving for easy and full opening of the book.

FOILING / EMBOSSING

**On Hardcase Paster (Gold/Silver)**

PACKING AND DISPATCH

Each book is to be shrink wrapped/packed in suitable size thick polythene bag. Advance/sample bulk copies will have to be delivered in this office.

TIME SCHEDULE

The ready to print CD with a sample of book professionally designed by an agency will be provided to you latest by February 23, 2017. An overall of Two weeks will be allowed for printing, binding and submission of 5 sample copies after the approval of digital proof/dummy. As soon as sample copies are approved, Fifty advance copies are to be submitted in this office and 1950 copies required thereafter. Remaining bulk copies will have to be supplied before **March 21, 2017.**

#### EARNEST MONEY

Refundable Earnest money deposit Rs. 10,000/- (Rupees Ten Thousand) by way of Demand Draft drawn in favour of Director, CCRT. Earnest money of unsuccessful bidders shall be returned thereafter when contract is awarded to successful bidder.

#### STANDING SECURITY

The successful Tenderer will have to furnish a performance security of Rs. 30,000/- (Rupees thirty thousand only) in shape of FDR of any bank duly pledged in favor of the Director, CCRT before the job is assigned to them. The security will be released after completion of the job and all input materials/ final CDs are returned by the printer.

#### QUALITY CONTROL

A very high quality of printing, binding and fabrication in all copies is essential.

Printer will have to check each copy thoroughly before packing/dispatch and will ensure that all copies are free from any printing/binding or any other defect. Printer should also certify that all bulk copies printed and supplied conform in respect of quality/ papers and matches to sample copies submitted in this office.

## FORM OF QUOTATION

I/we quote here below our rates for printing of book-“Living Traditions: Tribal and Folk Paintings of India” as per specification mentioned there in quotation.

1. Rates for printing of 2000 copies of hardbound book consisting of approx. 120 pages of text + 8 pages endpaper on printer’s paper on 160 GSM Rendezvous SG White and materials as specified in the DESCRIPTION.  
Rs. ....+ including taxes)  
(Rupees\_\_\_\_\_+ including taxes)
  
2. Rate for printing of every additional / reduced 4 pages of text for 2000 copies (160 GSM Rendezvous SG White) on Printers paper and materials.  
Rs. .... + including taxes)  
(Rupees\_\_\_\_\_+ including taxes)
  
3. Rates for printing of 2000 copies of hardbound book consisting of approx. 120 pages of text + 8 pages endpaper on printer’s paper on 130 GSM Rendezvous SG White and materials as specified in the DESCRIPTION.  
  
Rs. ....+ including taxes)  
(Rupees\_\_\_\_\_+ including taxes)
  
4. Rate for printing of every additional / reduced 4 pages of text for 2000 copies (130 GSM Rendezvous SG White) on Printers paper and materials.  
  
Rs. .... + including taxes)  
(Rupees\_\_\_\_\_+ including taxes)

All taxes should be included in your quoted rates. No tax will be paid separately.

Rates should be quoted both in words and figures, preferably typed if possible on firm letterhead.

The CCRT reserves the sole right to accept or reject any or all the bids without assigning any reason thereof.

I/we undertake that the printing of the job will be done in strict accordance with the terms and specification of the Tender set out above.

Authorized Signature \_\_\_\_\_  
(With stamp of the firm)

Date :

## REMARKS :

1. The work shall be executed under the instructions and over all supervision of the Director, CCRT and to the entire satisfaction of the CCRT authorities. If the authorities are not satisfied with quality, performance, adherence of time schedule etc. or the work is not found as per specification, the contract shall be liable to be terminated from the ensuring quarter without any advance notice or warning.
2. The firm shall bear all costs associated with the preparation and submission of its bid and the CCRT will, in no case, be responsible for these costs, regardless of the conduct and outcome of the bidding process.
3. Time schedule must be adhered to.
4. A neat and high class reproduction with uniformity throughout is essential.
5. All input material will have to be returned by the printer to CCRT after completion of job including final job in CD.
6. Tenderer can withdraw his quotation before the opening of tender if he so desires.
7. Validity of the rates will be one year i.e. till December 31, 2017.
8. The period of the contract will be initially for one year only from the date of signing the contract.
9. After the award of work, an agreement to this effect shall be executed and signed by the successful bidder and the CCRT authority concerned.
10. All disputes will be settled under Delhi Jurisdiction.
11. In case of delay or poor workmanship or use of inferior quality Paper / material, a liquidated damages / penalty is likely to be imposed as decided by an internal committee and decision of the Director, CCRT will be final.
12. For short supply if any, the cost will be recovered from the printer's bill.
13. CCRT reserves the right to assign the job of printing books among two printers on the L-1 rates for its timely completion.
14. The successful tenderer will have to execute the job in the given time schedule at all costs. The book is a Govt. of India publication, which should not be made available to any other person(s)/agency either in soft or hard copy. If the same is noticed at any stage/ time, which may attract financial penalty/ recovery as decided by the competent authority.
15. The agency should be an organization registered in India under the law applicable to them and should be working in Delhi / NCR region for last five years.

**DELAY PENALTY: A cut/penalty @ 1 percent per day of cost of delayed copies maximum to 20% of total cost of work will be imposed for delay over and above the specified time.**