

**Harish Palsule**  
**Deputy Director**

CCRT/18011/20/2014  
January 13, 2017

**TENDER FOR DESIGNING OF BOOK “LIVING TRADITIONS: TRIBAL AND FOLK PAINTINGS OF INDIA”**

Dear Sir,

Sealed quotations are invited from specialized panel of designers empanelled with Publication Division, (DPD) Ministry of Information and Broadcasting, Govt. of India for designing and layout of a book. It includes colour correction & modification of images of paintings, processing, colour epon & machine proofing.

The text alongwith digital images in a CD will be provided to you latest by February 02, 2017. If you are in a position to undertake the designing of the job and supply the sample of approved dummy as per specifications given below within the stipulated time schedule i.e. February 21, 2017, please submit your quotation, in the attached quotation form by **January 31, 2017** only under a sealed *cover* so as to reach this office addressed to Director, CCRT by 31.01.2017 (**3.00 PM**). Tenders will be opened on the same day at 3.00 PM by the tender opening committee. The following words should be super-scribed on the *envelope*:

**TENDER FOR DESIGNING OF BOOK “LIVING TRADITIONS: TRIBAL AND FOLK PAINTINGS OF INDIA”**

**Last Date: 31.01.2017 (3:00 PM)**

For further clarification please contact Shri Harish Palsule, Deputy Director, CCRT  
(Tel.- 011-25309300, Extn.- 334) email : [pub.ccr@nic.in](mailto:pub.ccr@nic.in)

Please note that quotations received after the due date and time will not be considered.

A copy of the sample of similar work may be seen in premises of CCRT in room no. 201 from 9.30 am to 5.00 pm on all working days.

The Tenderers for designing must submit a photocopy of certificate of empanelment with Department of Publication Division (DPD), Ministry of Information Broadcasting, Govt. of India for designing prestigious publications.

Yours sincerely,

(Harish Palsule)





**Centre for Cultural Resources and Training**  
**(Ministry of Culture)**  
**15A, Sector-7, Dwarka, New Delhi-110075**  
**Phone No. 011-25309300**  
[www.ccrindia.gov.in](http://www.ccrindia.gov.in)

**TENDER NOTICE FOR DESIGNING OF BOOK**  
**“LIVING TRADITIONS: TRIBAL AND FOLK PAINTINGS OF INDIA”**

**Note- Please specify years of experience and turnover at relevant places in the tender**

**General Terms and Conditions**

1. The responding designers / designing firm should have undertaken similar job for any reputable Gallery / Museums of comparable standing in the past and shall be capable of design and execute the designing work at short notice.
2. The agency should be an organization registered in India under the law applicable to them and should be working in Delhi / NCR region for last five years.
3. The responding designers / designing firm should have qualified technical staff who possess Degree / Diploma in BFA or Design from NID, College of Art or any other reputed Design / Art Institution.
4. **Performance Security Deposit:** The Successful bidder shall deposit an amount of Rs. 5000/- (Rupees Five Thousand only) as Performance Security Deposit in the form of Bank Guarantee / Fixed Deposit Receipt drawn in favour of the Director, CCRT, New Delhi, in order to safeguard the interest of the department in all respect. The security deposit shall remain valid for a period of 90 days beyond the date of completion of all contractual obligations of the successful bidder. The security deposit will be forfeited in case of non-compliance of the terms and conditions of the Tender Document.
5. It should not have been blacklisted by any Government organization.
6. Timely submission of quality work is the important condition of this contract, failing which Director (CCRT) reserves the absolute right to cancel the work order, without giving any reason and appoint a new agency.
7. Legal dispute, if any, would be subject to the Delhi jurisdiction.
8. The consolidated rates should be inclusive of applicable taxes and charges.

9. This contract will remain in force for one year i.e. till December 31, 2017.
10. No advance payment shall be made for execution of work order.
11. Payment will be released after submission of Bill in triplicate. The payments for the supply will be effected through Electronic Transfer / RTGS and the tenderers are required to furnish their Bank Details, as and where necessary.
12. The bidder has to submit client list with CCRT.
13. The Tenderers for designing must submit a photocopy of (PAN) Permanent Account Number, (TAN) Tax deduction Account Number and Copy of Form 16 of last two years of their annual turnover.
14. The cost of Tender for designing is Rs. 500/-. If the tenderer downloads it from the website ([www.ccrindia.gov.in](http://www.ccrindia.gov.in)) he should attach a demand draft of Rs. 500/- in favour of Director, CCRT, New Delhi.
15. The bidder has to submit work samples of creatives and designs and any other material which sustains the case for bidder along with the technical bid.
16. Director, CCRT may at his discretion visit the office of a successful bidder before award of work-order.
17. The technical bids will be opened by the Tender Committee at 3.00 pm on January 31, 2017 CCRT in the-presence of the participating bidders who may like to be present.
18. The conditional bids shall not be considered and will be outrightly rejected.
19. The CCRT reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason; even the lowest tender does not necessarily qualify for the order. The decision of the Director (CCRT) in this regard shall be final and binding on all.
20. Termination Clause: The contract can be terminated anytime without assigning any reason / notice by the CCRT.

**Director**  
**Centre for Cultural Resources and Training**  
**New Delhi**

**TECHNICAL BID**



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**TENDER NOTICE FOR DESIGNING OF BOOK  
“LIVING TRADITIONS: TRIBAL AND FOLK PAINTINGS OF INDIA”**

**Tenderer must submit the following information along with his bid**

1)	<b>Name of the Firm</b>	:	
2)	<b>Address</b>	:	
3)	<b>Head Office</b>	:	
4)	<b>Status/Constitution (proprietary, private ltd. etc)</b>	:	
5)	<b>Owner/Founder</b>	:	
6)	<b>Support Contacts</b>	:	
7)	<b>Staff strength and capabilities (annexure I)</b>	:	
8)	<b>Experience/Domain expertise (annexure II)</b>	:	
9)	<b>Pan number</b>	:	
10)	<b>Tan number</b>	:	
11)	<b>Tin number Attachment : Annexure I (a) Annexure II (b)</b>	:	





**FINANCIAL BID**



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**Price must be quoted in the following format**

<b>Sl. No.</b>	<b>Description</b>	<b>Total Price (in figures)</b>	<b>In (words)</b>
1.	Tender Notice for Designing and layout of Book on “Living Traditions : Tribal and Folk Paintings of India”	Rs. _____ per Incl. of taxes	Rs.

**Date :**

Authorized Signatory \_\_\_\_\_

**Place :**

Name, Signature with stamp