

CCRT/3105/12/2019
5th March 2020

To,
M/S

Notice Inviting Tender

Name of Work: Design, Development, Review and Launch of Online Pilot Module on One Year Certificate Course (two Semesters of 06 months each) with Audio-Visual Content on 'Appreciation of Indian Art & Culture' And Design, Development, Testing, Implementation and Maintenance of E-learning Management Tool

<http://ccrtindia.gov.in/>

Director, Centre for Cultural Resources and Training, New Delhi invites Comprehensive Rates for Design, Development, Review and Launch of online Pilot Module on One Year Certificate Course (two semesters of 06 months each) with Audio-Visual Content on 'Appreciation of Indian Art & Culture' and Design, Development, Testing, Implementation and Maintenance of E-learning Management Tool from the reputed and experienced contractors/ firms dealing in the same field for development and implementation as per general terms and conditions, specifications and schedule of work stated in this document.

Tender document and other details can be obtained from our website www.ccrtindia.gov.in. Amendments, if any, will be notified in the above website. The following is the schedule of events for this tender:

Ernest Money Deposit (E.M.D)	: Rs. 10,000/-
Publishing of tender	: 5th March 2020
Queries to be raised by	: 16 th March 2020
Meeting for pre-bid queries	: 20 th March 2020; 11:00 AM
Last date of submission of tender	: 27th March 2020; 05:30 PM
Date of opening of technical bid	: 30 th March 2020; 11:00 AM
Date of opening of financial bid	: To be communicated later
Contact Details	: Sh. Rajesh Guleria Consultant IT, IT Cell, CCRT, 15-A, Sector - 7, Dwarka, New Delhi - 110075 Telephone:(011) 25309300 Extn: 314, 386 E-mail:- itcell.ccrt@gov.in

1. Eligibility Criteria

Essential qualifications for the tenderer/contractor/bidder:

1. Should have minimum 15 years experience and technical expertise in undertaking similar works producing educational training capsules preferably in government departments / semi-government departments / public sector undertakings / Government Recognized Institutes. Proof to this effect shall be submitted along with technical bid.
2. Should have completed five works of similar type producing educational training capsules executed preferably in government departments / semi-government departments / public sector undertakings / Government Recognized Institutes during the last 7 years. Performance certificate issued from the department should be attached along with the technical bid.
3. Have its own core team of professionals comprising of the following members:
 - a. Educators with PhD/PG qualifications in education with experience of teaching
 - b. Work experience includes art education, developing curriculum and course content at the national level with esteemed Government institutions like NCERT, SCERT, NIOS, etc. The team should be able to convince a deep understanding of the pedagogical process.
 - c. Professionally qualified web developers as part of the team
 - d. Director with professional qualifications in film making with extensive experience of producing educational videos and animation and should have worked for the last ten years with government/semi government/govt. autonomous bodies / Government Recognized Institutes with at least 5 videos for government departments.
 - e. The firm should be empanelled with DAVP/NFDC with turnover of cumulatively 50 lakhs over the last three years

The tender would be based purely upon their capability, competence, capacity, resources, experience and expertise. The tenderer should require submitting documentary evidence(s) in support of the above criteria along with the qualification proposal.

The bidder should submit the following documents along with the tender:

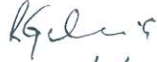
- a) An undertaking in the form of an affidavit on stamp paper of Rs. 100/- (One Hundred Rupees) to the effect that they (Bidder/Firm) have never been black-listed/debarred in any government/semi-government department/ public sector company / Government Recognized Institutes and has not left any work abandoned during last three years. If any bidder has been black-listed/debarred by any government/semi-government department / Public Sector Company / Government Recognized Institutes, his bid is liable to be rejected even if the bidder meets the eligibility criteria specified in the bid documents.
- b) An undertaking in the form of an affidavit on stamp-paper of Rs.100- to the effect that the information given in the bid by bidder/firm is true. If any information is found to be false/misleading, the CCRT shall disqualify the bid and has the right to debar the organization/firm from bidding for working on CCRT's future projects.
- c) An undertaking on company letterhead to the effect that the offer is in strict compliance with tender documents and there is no deviation.
- d) Attach photocopies GST No., PAN No and ITR for last three years.
- e) The bidders from outside Delhi may preferably provide their local (Delhi) contact telephone number and address.
- f) Any bid submitted by bidder, if found incomplete in any manner shall be rejected straightway. No dispute or claim of any kind shall be entertained in this regard.

- g) The bidder shall submit the bid to the office of CCRT. The tenderer is to seal E.M.D in first envelop by super scribing it "E.M.D and Firm Name", Technical Bid in second envelop by super scribing it "Technical Bid and Firm Name" and Financial Bid in third envelop by super scribing it "Financial Bid and Firm Name". All three sealed envelopes will be sealed in fourth bigger envelop. Further, the sentence "NOT TO BE OPENED" before (due date and time of tender opening) is also to be printed on the bigger envelope. The fourth outer envelope should have Name, Contact Number, Firm Name and Address along super scribed with "Tender for Design, Development, Review and Launch of online Pilot Module on One Year Certificate Course (two semesters of 06 months each) with Audio-Visual Content on 'Appreciation of Indian Art & Culture' And Design, Development, Testing, Implementation and Maintenance of E-learning Management Tool".
- h) Bids received on E-mail will be rejected.
- i) E.M.D for this work which shall be deposited along with the tender in the form of DD/pay order in favour of Director Centre for Cultural Resources and Training, payable at New Delhi.
- j) E.M.D Exemption: The Vendor will be required to submit the self attested copy of any one of the followings:
- Micro, Small & Macro Enterprise (MSME) Certificate
 - Department of Industrial Policy & Promotion (DIPP) certificate/registration
 - Single Point Registration Scheme of NSIC

These photocopies will be put in the EMD envelop in place of EMD.

- k) The tender for the work shall be valid for a period of 180 days from the last date of opening of tender. If the tenderer withdraws tender before the mentioned period or issue of letter of acceptance, whichever is earlier, CCRT shall without prejudice to any right or remedy is at liberty to forfeit E.M.D deposited as aforesaid. Further, the tenderer shall not be allowed to participate in the tendering process of the work for one year.
- l) The tender documents have been uploaded on CCRT website for information and details of the works to be executed in this contract.
- m) The successful tenderer/Contractor, on acceptance of his/her tender by the accepting authority shall have to sign the contract agreement on a non-judicial stamp paper of Rs.100/- within seven days from the date of issue of Letter of Intent.
- n) The successful bidder will have to deposit a performance security which is 10% of the awarded cost of this tender in the form of bank guarantee/F.D in the favour of Director CCRT. The same will be refunded after the contract is over successfully.


Director
CCRT, New Delhi
5/3/2020


5/3/2020

